



LEATHER SPA MAIL-IN REPAIR FORM

Date: _____

CUSTOMER INFORMATION

Full Name: _____

Email: _____

Phone Number: _____

If you have any questions, please contact us at repairs@leatherspa.com.

Description of items: _____

Please describe you repair needs: _____

**PLEASE COMPLETE AND INCLUDE THIS REPAIR FORM
ALONG WITH YOUR ITEM AND SEND TO:**

LEATHER SPA
Attn: MAIL-IN Repairs
22-19 41st Ave, 7th Floor
Long Island City, NY 11101

We recommend shipping by insured traceable means, such as UPS or insured mail.

Please note:

Once we receive/process your item, we will contact you with a final quote and payment Instructions. Due to high volume of mail-ins and repairs, please allow 2 to 3 business days to process your repair and contact you. Repair time-frame depends on the season and the complexity of the repair/cleaning job. Time-frame can be 1 to 3 weeks from the day the quote was approved/paid.

Please make sure to read our operational policies: leatherapa.com/policies

SHOE REPAIR • HANDBAG REPAIR • LEATHER CARE PRODUCTS
WWW.LEATHERSPA.COM